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Richard Kuper, Esq. **Executive Director**

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November 26, 2013

The Honorable Lucie Tondreau Mayor, City of North Miami 776 NE 125th Street North Miami, Fl 33161

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Hon. James McDonald

Dear Mayor Tondreau:

Allow me this opportunity to first thank you for your continued participation in and support of the Miami-Dade County League of Cities (MDCLC). President Deede Weithorn, and myself are well aware that MDCLC's success is a direct result of the hard work and dedication of its members. For this reason, we need your cooperation in making appointments to the Board.

Each member municipality designates one of its elected officials to serve as a Director and one as an alternate Director of the League for a period of one year. The term commences at the date of the Annual Meeting in the month of February, and runs until the following February.

Allow this letter to serve as a kind reminder that you are required to designate a Director and an alternate to represent your municipality on the MDCLC's Board preferably before or by no later than Tuesday, December 17, 2013. Please send us a note to the League office naming your appointments.

Thank you for your continued cooperation and support.

Richard Kuper, Esq. **Executive Director**

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